



Draft MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON THURSDAY 13th February 2020 IN THE VILLAGE HALL AT 7.30pm

Parishioner comment time:

A parishioner asked why the Parish Plan was not an agenda item. The Chairman advised that there was nothing further to report as the consultation period on the draft document was ongoing until the end of February. It will be an agenda item at the March meeting but as that occurs early in the month it is unlikely there will have been sufficient time to conduct a comprehensive review of parishioners input, but just initial feedback on the volume of responses.

Present:

Mr David Beswick (Chairman), Mr B. Paine (Vice-Chairman), Mr G. Osborne, Mr P. Waters, Mr I Dibben, Mr A. Anderson and Mrs S Mackay (Parish Councillors); Mrs Kate Hatt (Parish Clerk); Mr K. Tridgel (RFO) and plus 10 parishioners; also Mr T. Capozzoli (District councillor), Mr D Ruddle (County Councillor)

1. Apologies:

Charlie Hull (District Councillor) and Mrs K.Hatt for the start of the meeting.

2. Declarations of Interest:

None other than those already declared.

3. Minutes:

The minutes the monthly Parish Council meeting held on the 9th January 2020, which had been previously circulated, were proposed by B.Paine and seconded by G.Osborne, and unanimously approved and signed.

4. Matters arising not covered by agenda items

There were no matters arising

5. Chairman's Report

The outcome of the Kingsdon Estate planning application could be known in either March or April. Integral with this will be the section 106 agreement transferring the agreed parcels of land to the Parish Council; this has to be signed and agreed by The Kingsdon Estate, SSDC & KPC.

The Chairman had met and discussed the issue of dog fouling with the SSDC Locality Officer. She agreed the Parish Council had taken every reasonable step to publicise the issue and appeal for dog owners to take full responsibility for clearing away their animal's excrement. After a walk around the village, reviewing the existing dog bin locations, it was agreed to install one further bin.

6. Correspondence

A parishioner had contacted the Clerk highlighting that although the signpost in Henly Road had been replaced the weight limit notice itself had not been either renewed or repainted, leaving the task half finished.

Action: G.Osborne/D.Ruddle to liaise and get resolved

D. Ruddle briefed the meeting about the County Council/District Council tax for 2020/2021 explaining that finances will continue to remain difficult and unlikely to alter in the subsequent year.

Parishioners may have seen in the press that there are discussions ongoing about Somerset becoming a unitary authority. The leaders of both the County Council & District Council are available to speak to town & parish councils about the potential implications of any change should it transpire at some future date.

7.1 and 7.2 Finance- report and cheque signing.

KPC Account	Opening balance as at 01.01.2020	£3,263.54
	Net Cheque /Standing Order Balance	£2,213.08
	Payments/Transfer In	£0.00
	Transfer Out	£0.00
	Closing Balance as at 31.12.2019	£1,050.46
	Uncleared Items-	£0.00
	True Balance as at 31.12.2019	£1,050.46

Savings Account	Opening balance as at 01.01.2020	£26,294.89
	Net Cheque Balance	£0.00
	Interest -	£0.00
	Transfer In	£0.00
	Transfer Out -	£0.00
	Closing Balance as at 31.01.2020	£26,294.89

Asset Savings Account	Opening balance as at 01.01.2020	£17,543.12
	Transfer In -	£0.00
	Interest	£0.00
	Transfer Out	£0.00
	Closing Balance as at 31.01.2020	£17,543.12

Clerk Services Standing Order of £100pm June 2019 until further notice and RFO Services Standing Order Oct 2019 to Mar 2020		KPCM 11/4/19(Clerk) and 12/09/19(RFO)
Kate Hatt - Clerk services	£100.00	Standing order
K Tridgell - RFO Services	£100.00	Standing Order
T Lancaster - Alloment clearing	£100.00	chq 100596
KVH - Hall hire July - Dec 2019	£80.96	chq 100597
Edge IT Systems - A/C software 2020/21	£249.60	chq 100598

K Triggell- Microsoft Office 365 software licence 2020/21	£59.99	chq 100599
Wally Elliott - Donation to KV Shop for flower display	£150.00	chq 100600
Town and country Garden services	£248.16	Chq 100601
Public works loan half year payment 13.01.2020	£1,680.09	Standing order

TOTAL EXPENDITURE - February 2020

£2,780.80

Amount approval (less pre approved clerk & RFO)

£2,568.80

These payments were proposed by I.Dibben , seconded by S.Mackay , all in favour.

RFO had attended a 1 day seminar on the accounting software used for the parish council finances.

Now KPC has two paid employees it was confirmed that Employers Liability cover is in place under the existing insurance policy.

The RFO recommended that the parish council should now use an external agency for the annual internal audit to ensure compliance with the necessary exemption certification. Further it was also recommended that an external agency handle the necessary interface with HMRC. It was recommended that both these be undertaken by Accounting Angels in Somerton who have previously provided satisfactory services to the Parish Council, with the small fees involved. Adoption of these recommendations was proposed by B.Paine and seconded by A.Anderson, and unanimously approved.

The RFO explained the necessary procedure for the transfer of funds to the allocation of earmarked reserves before the year-end referencing an e-mail previously circulated to councillors.

8. SSDC Tree give away

The SSDC are giving away free trees, he is planning to have them planted in hedgerows around the land of Kingsdon. These will hopefully start buffering some of the A303 noise.

The local land owners and farmers will help with the planting.

A parishioner was concerned about a tall poplar tree in light of recent high winds.

Action: P.Waters to liaise with P.Poulton (SSDC)

9. Allotments

I.Dibben is looking to put an article in the chronicle about allotment sharing – so people who have the wisdom, but not the physically capability, would pair up with people who feel that they don't have the knowledge.

We need to make more of use the allotments which are a wonderful area.

Could we also look at people outside of the village using them?

A Parishioner sponsored 2 allotments last year with the idea of getting children involved. This offer was not taken up but he is willing to offer this again this year.

P.Waters suggested that we could encourage the local school to also get involved. A parishioner will make contact with Charlton Mackrell school.

Action – D.Beswick will put a note in the chronicle after sharing draft with I.Dibben/D.Morris

10. Councillor's email address

I.Dibben said that the new email addresses have been set up on our system. If councillors need a new one, please let I.Dibben know.

Councillors will look at their areas of responsibility and see what email addresses they need.

Actions – councillors to liaise with I.Dibben

11. Date of next meeting

12th March 2020.

The Chairman closed the meeting at 8.15pm