



Draft MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON THURSDAY 10th OCTOBER 2019 IN THE VILLAGE HALL AT 7.30pm

Parishioner comment time:

None

Present:

Mr David Beswick (Chairman), Mr B. Paine (Vice-Chairman), Mr G. Osborne, Mr P. Waters, Mr I. Dibben, Mr A. Anderson (Parish Councillors); Charlie Hull (County Councillor), Mr D. Ruddle (County Councillor); Mrs Kate Hatt (Parish Clerk), Mr K. Tridgell (RFO) and plus 10 parishioners.

1. Apologies:

Mrs S Mackay and Mr T. Capozzoli (District councillor)

2. Declarations of Interest:

None other than those already declared.

3. Minutes:

The minutes of the monthly Parish Council meeting held on the 12th September 2019, which had been previously circulated, were proposed by B. Paine and seconded by I. Dibben, and unanimously approved and signed.

4. Matters arising not covered by agenda items

Mowbarton verges – these have now been done by Atwell.

Alec Anderson – has agreed to take on the role of councillor responsible for the play equipment.

He will discuss details with W. Elliott including if the checks need to be weekly.

The company who did the last playground check are offering us an annual repeat. **Action - K. Hatt to look further into this offer.**

5. Chairman's Report

A parishioner had pointed out that the waste bin outside the shop was jammed with newspapers, the top has been broken. SSDC do not think that it is theirs. We will need to pay for a replacement. We are waiting to hear back on how we can go about replacing it.

The field hedges in the old school field have been cut, to do this we had to take down the gate that was there. It was agreed to ask S. Attwell to install a new post in the middle.

6. Correspondence

G. Osborne received a letter about dog poo in the village. A reminder to be put in the chronicle.

7.1 and 7.2 Finance- report and cheque signing.

K.Tridgell discussed the details of the accounts which can be seen below.

The bank reconciliations have been done. The advantage software is running smoothly.

K.Tridgell is going to go ahead to make the 17/18 VAT claim.

K.Tridgell sent round a half yearly review of budget vs actual. Councillors seemed unaware,

K.Tridgell will resend this.

KPC Account	Opening balance as at 01.09.2019	£4,937.60
	Net Cheque /Standing Order Balance	£442.00
	Payments/Transfer In	£0.00
	Transfer Out	£0.00
	Closing Balance as at 30.09.2019	£4,495.60
	Uncleared Items-KVH Chq 100583	£79.73
	True Balance as at 30.09.2019	£4,415.87

Savings Account	Opening balance as at 01.09.2019	£26,269.01
	Net Cheque Balance	£0.00
	Interest - Nil	£12.78
	Transfer In	£0.00
	Transfer Out -	£0.00
	Closing Balance as at 30.09.2019	£26,281.79

Asset Savings Account	Opening balance as at 01.09.2019	£17,526.48
	Transfer In -	£0.00
	Interest Nil	£7.90
	Transfer Out	£0.00
	Closing Balance as at 30.09.2019	£17,534.38

Clerk Services Standing Order of £100pm June 2019 until further notice and RFO Services Standing Order Oct 2019 to Mar 2020	
Kate Hatt - Clerk services	£100.00
K Tridgell - RFO Services	£100.00
Computer supplies purchased by <u>Kate Hatt</u> . Ext HD & Laptop Battery	£61.47
Stationery purchased by <u>Keith Tridgell</u> . (stamps)	£7.32
Cary Traders - Verge & Hedge cutting in Old School Field. Inv 00129	£552.00
Town & County Garden Services-Trees for KP	£570.00

TOTAL EXPENDITURE - October 2019

£1,390.79

Amount approval (less pre approved clerk & RFO)

£1,190.79

These payments were proposed by I.Dibben, seconded by P.Waters, all in favour.

7.3 Budget Setting Course

There is a SALC – budget for beginners course that K.Tridgell would like to attend.

B.Paine proposed to pay £75 for K.Tridgell to attend the course, seconded by G.Osborne, all in favour.

Action – K.Tridgell to book onto the course.

7.4 Account Queries

This was an opportunity to discuss some of the accounts initiated from a letter received from a parishioner.

The parishioner was not in attendance.

One query was about the asset reserve account, and why we had so much money gathering there. It was decided previously to transfer an amount of money each year, to put towards a significant asset in the village, this could be a village hall refurbishment or replacement, or other asset. D.Ruddle pointed out that most councils do this as well, its good practise in order to replace/repair large items in the village, we are being forward thinking. It is also very useful for grant fund matching.

8. Transparency Code Compliance – land and building register

The transparency section of the website needs to be updated. I.Dibben has rebuilt part of the website to cover this.

I.Dibben and K.Tridgell are working on Agar internal audit and items over £100, this is being sorted.

B.Paine queried if this is duplication as items over £100 is in the minutes on the website already.

I.Dibben said for ‘transparency’ he felt it better to have a separate list, so parishioners didn’t need to ‘hunt’ around for the information.

They have created a list of the land and building register. This will be sent around to councillors for prior approval. It will also be put on the software as well.

9. Footpaths

I.Dibben has been taking the finger posts down one at a time, and restoring them.

I.Dibben proposed to spend £100 on posts to assist with this, seconded by A. Anderson, all in favour.

The old bridge has been taken down and the new bridge is starting to be created, so soon the walk to the Charltons will be available again.

10. Trees

New Lime Tree Avenue – P.Waters has contacted the landowners who are happy to have trees planted. **Action – add to agenda again.**

Tree for every garden – P.Waters would like to give something back to the parishioners, it would be nice to give everyone a chance to own their own tree to plant in their garden, give them an option of 6 trees, maximum it would cost is £250 – they will be very small.

B.Paine – could we issue some guidance?

P.Water proposed to go ahead with this initiative, B.Paine seconded, all in favour.

We have talked previously about planting some trees along the children in need walk. He has looked at planting 3 walnut trees which comes to £148.20, the old chestnut tree was also taken down and these need to be replaced – he is suggesting 3 more cotoneaster trees, at a good height for screening already, £396.

P.Waters proposed to purchase these trees, B.Paine seconded, all in favour.

11. Village Plan

B.Paine reported on behalf of S.Mackay.

A questionnaire was sent out to parishioners and an action group was formed.

In the early months of 2018, a draft village plan was compiled.

The Kingsdon estate proposals took over for a while and the village plan had to be temporarily sidelined.

The Somerset association of local councils have looked at it.

Charlie Hull has given feedback which has been helpful.

It will be shared with parishioners and comments will be asked for.

C.Hull – consider how the village fits into the local plan, whether we see ourselves as a village or a rural settlement? The environment strategy – make sure this runs through our village plan.

D.Beswick – are there advantages to calling ourselves a rural settlement? This could help with avoiding some future planning development.

D.Ruddle – remember that district council; do not give much weight to the village plan. Perhaps we should say that we still have to comply with the district plan.

12. Date of next meeting

14th November 2019

The Chairman closed the meeting at 8.25pm