

**MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON
THURSDAY 11th JANUARY 2018 IN THE VILLAGE HALL AT 7.30pm**

The Vice-Chairman welcomed the Councillors & Clerk, Parishioners, SSDC Cllr David Norris, extended a warm welcome to our new Finance Officer Ms Jacqui Land and expressed appreciation for attendance on a dreary, wet and cold winter's evening.

It was advised that Agenda item 9 Trees had been deferred to the next meeting.

Parishioner comment time:

None

Present:

Mr B. Paine (Vice-Chairman), Mr W Elliott, Mr G. Osborne, Mr I Dibben, (Parish Councillors); Mr D Norris (District Councillor); Mrs J Land (RFO) and Mrs K Hatt (Parish Clerk) plus 4 parishioners.

1. Apologies:

Mr D. Ruddle (County Councillor), Mr D Beswick, Mr P Waters and Mrs S Mackay.

2. Declarations of Interest:

As already declared; no changes.

3. Minutes:

The minutes of the monthly parish council meeting held on the 14th December 2017, which had been previously circulated, were proposed by G.Osborne, seconded by W.Elliott, unanimously approved and signed.

4. Matters arising not covered by agenda items

B.Paine has finalised the precept documentation and sent it to SSDC.

G.Osborne, in conjunction with S.Mackay, will be organising a presentation on the village plan before any meeting on the future of the village hall is convened.

Action: G.Osborne/S.Mackay

W.Elliott placed articles in the chronicle asking for an allotment manager and support with playground checks. We now have a volunteer to help with playground inspections.

W.Elliott has found a company to look at playground repairs; they will be visiting to give us a quotation.

5. Chairman's Report

None.

A Parishioner asked about a recent press article on the expansion of Ilchester into a small town. Nothing formal had been notified to the Parish Council so at this juncture it was not possible to comment; other than to note that the area suggested is prone to flooding.

6. Correspondence

PCSO sent a report, no crimes in Kingsdon.

Invitation to PACT (police, partners and communities) meeting in Ansford next month, which W.Elliott has emailed out to parishioners. B.Paine expressed concerns about these meetings, and following discussion it was agreed he would write to the local MP, on behalf of the Parish Council, circulating a draft letter before sending.

Action: B.Paine

7.1 and 7.2 Finance- report and cheque signing.

The quarterly report has been circulated. B.Paine asked councillors if they had any questions. J.Land is going to transfer £5000 from savings to the general account; this has been approved by the councillors.

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|--------------------|------------------------------------|------------------|
| KPC Account | Opening Balance 01.12.2017 | £2,015.46 |
| | Net Cheque /Standing Order Balance | £490.00 |
| | Transfer In | £2,402.55 |
| | Transfer Out | £0.00 |
| | Closing Balance 30.12.2017 | £3,928.01 |

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|------------------------|----------------------------|-------------------|
| Savings Account | Opening Balance 01.10.2017 | £28,304.18 |
| | Net Cheque Balance | £0.00 |
| | Interest | £4.96 |
| | Transfer In | £0.00 |
| | Transfer Out | £0.00 |
| | Closing Balance 31.12.2017 | £28,309.14 |

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| Clerk Services - May 2017 - March 2018 £90.00 paid out on 18th of each Month | £90.00 |
| Cheque for Adams Marquees - Net amount credited to community account of £2402.55. VAT to be reclaimed. | £2,883.06 |
| Cheque for South Somerset District Council - payment of Annual Playground Inspection and Risk Assessment | £94.20 |
| Cheque for Community Council for Somerset. Balance Payment for Kingsdon Village Survey | £2,361.50 |

G.Osborne proposed that we accept these payments, seconded by I.Dibben, all in favour.

The chronicle is due for another printer. The printer will cost £695 +vat, could the parish council buy it and W.Elliott will pay the net cost and the parish council claim the vat back?
This is the same practice is used for the purchase of the marquee for the summer festival and has been subject to both audit and VAT returns.

I.Dibben proposed that we do this, G.Osborne seconded, all approved.

7.3 Asset Replacement Reserve

It was agreed, at the last meeting, to allocate £3500 in the 2018/2019 budget to cater for the future replacement of village assets. It is therefore desirable to have a second savings account opened specifically for that allocation. Having recognised the need for this and agreed the principle it was observed that had the parish council been doing this since elected, there would

already be £7000 in such an account. Following a discussion it was agreed to set up a second savings bank account as an asset replacement reserve account and to transfer £7000 into it.

This was proposed by B.Paine, seconded by G.Osborne, all in favour.

Action – RFO to set up another account and transfer the money.

7.4 RFO Job Description and Training

J.Land hasn't officially received a job description.

B.Paine asked if she would be interested in receiving training and she would.

Action – B.Paine to pursue this further.

8. Village Plan

The summary has been in the chronicle, we need to check if the full report is on the website.

Action – I.Dibben to check and organise.

There will be a meeting to receive a presentation on the village community plan survey, along with the draft village community plan derived from it (see matters arising).

There will be a surveyor's invoice forthcoming for structural survey undertaken on the future life village hall. The village hall committee believes this should be settled by the Parish Council as the owners.

There has previously been some debate as to the interpretation of the Trust Deed as covered by the Public Trustee Act 1906.

The Vice-Chairman requested a copy of these documents. If there remains some dubiety in this matter it may be necessary to get a determination of this matter from our solicitor.

Action – W.Elliott to get a copy of the title deeds to B.Paine to try and clarify this matter.

9.Tree Planting

To be postponed to the next meeting.

Date of next meetings

Monthly meeting – Thursday 8th February 2018

The Chairman closed the meeting at 8.10pm