

**Draft MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON
THURSDAY 9th June 2016 IN THE VILLAGE HALL AT 7.30pm**

Parishioner comment time:

None

Present:

Mr. D.Beswick (chairman), Mr B. Paine (Vice-chairman), Mr. Wally Elliott, Mr. I. Dibben, Mr G. Osborne, Mrs S. Mackay and Mr P Waters (Parish Councillors); Mr. D Norris (District councillor); Mr D Ruddle (County councilor), Mrs L.Moore (RFO) and Mrs. K Hatt (Parish Clerk) plus 4 parishioners.

1. Apologies: None

2. Declarations of Interest:

As already declared, no changes.

3. Minutes:

The minutes of the annual parish council meeting held on 12th May 2016, the minutes of the monthly parish council meeting held on the 12th May 2016 and the minutes of the parish meeting held on the 19th May 2016, which had been previously circulated and were approved and signed; The annual minutes were proposed by W.Elliott and seconded by G.Osborne, all in favour. The monthly minutes were proposed by W. Elliott and seconded by S. Mackay, all in favour. The parish minutes were proposed by W.Elliott, and seconded by I. Dibben, all in favour.

4. Matters arising not covered by agenda items

B.Paine is showing his details for on-line banking tomorrow.
The road safety workshop for 60+ has received no interest.

5. Chairman's Report

Nothing else to report.

6. Correspondence

None

7. Finance

7.1 Financial Report

L. Moore reported that she has the forms for on-line banking, calculator etc so ready now for set up. Chair, Vice and RFO need to meet to finalise this.
£15000 still needs to be moved, but will do once the online banking has been set up.

Budget amount for 'other', we have spent about £1000 already of the £3000 set aside for this. There was not a clear budget set aside for the field planting. Still within spend but bear in mind we are only 2 or 3 months into the financial year.

KPC Account	01.05.2016	£25,723.29
	Net Cheque Balance	£75.00
	Transfer In	£0.00
	Transfer Out	£0.00
	31.05.2016	£25,648.29

Savings Account	Opening Balance 01.04.2016	£33,293.20
	Net Cheque Balance	£0.00
	Interest	£0.00
	Transfer In	£0.00
	Transfer Out	£0.00
	Closing Balance 30.11.2015	£33,293.20

Clerk Services - May	£75.00
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These payments were proposed by P.Waters and seconded by B.Paine, all were in favour.

W. Elliott reported that the spring has broken on the zip wire, we have written to the suppliers, for advice on repair. It is not unsafe and can still be used but we are acting on this now. Well done to W.Elliott for spotting this promptly.

8. Former Primary School sports field - sited at the (North West) junction of MowBarton Road and Lower Road, and diagonally opposite the Village Hall.

B. Paine recently held a productive meeting with Charlie Field, Estates Manager, Somerset County Council. A contract and transfer document has been received which are now with our solicitor who is having a final check. An anonymous grant for £3000 towards the purchase cost has been offered to the Parish Council, but it requires contract completion by the end of the calendar year.

9. Litter Pick

P. Waters suggested a couple of dates 16th July, or 23rd July, to do a litter pick. Any preferences? It was agreed to hold it on the 16th July so that D. Beswick could attend! We are getting some bags, litter pickers and high visible jackets from the council.

Focus on central areas- roads in village and roads leading out, not main roads.

P. Waters will organise us on the day.

P.Waters proposed the 16th July, seconded by I. Dibben, all in favour.

10. Annual tree planting strategy

P.Waters has had some parishioners suggest ideas. He is suggesting we defer to September so he can talk to the tree warden and then get it all down on paper. No tree planting will be happening until winter anyway.

D.Beswick requested that we resolve whether tree planting be in the hedge or outside. Consider planting trees on footpaths.

I.Dibben is looking at a trial of parish on-line; he would like someone else to look at it. It can cover all assets such as trees, grit bins. Could P.Waters help have a look we regarding trees?

Could we ask the village where they would like some tree planting in the village? This could be done at the fete – a map, I.Dibben to help with this. Item in chronicle as well.

Could we include advice on the best types of trees to be planted appropriate to the area.

Action – P.Waters and I.Dibben, discuss with tree warden, draw up plan, elicit views of parishioners and experiment with parish online.

11. Kingsdon Village Website

I.Dibben reported that he has looked at the website, thinking through what we can do to keep the website up and running. He has suggested opening up a sub-committee who would editorial rights, but technical expertise is needed – an hourly rate to pay to put it right if something goes wrong. Elaine is happy to stay on; she could do some technical work but not all. But we also need reporters who will go out and write reports for their pages.

Every so often the sub-committee would meet. I.Dibben is happy to take on the editing.

D.Beswick would be happier with an editorial person to have an overview to upload reports only.

If we have a problem that no-body knew how to solve we would need an IT expert to contact for support.

I.Dibben is proposed that he looks for a technical expertise, B.Paine seconded, all in favour.

I.Dibben would like to put something in the chronicle about requesting for people to write for the chronicle and be part of the sub- committee which meets by-monthly.

Action – I.Dibben, article for chronicle, search for technical expertise and liaise with clerk to organise the training.

12. Use of village Field

A parishioner contacted D.Beswick about holding a picnic, BBQ with gazebos, on the village field.

D.Beswick feels this is exactly something which the field should be used for. He is thinking that anything that is up and down in one day should be allowed. No cars should be allowed unless the Parish Council control.

Are we happy with BBQs? What if field was damaged? Are we compromised by insurance? We don't want to be too prescriptive.

D.Beswick will contact the parishioner to say that is ok. He will also produce a guidance note, councillors to look at, then agreed document in the chronicle. **Action – D.Beswick to write guidance notes.**

W.Elliott all well and good telling people in the village, but what about the people that come from other villages. We need a proper notice board in the field to display notices. I.Dibben will organise one for the field. David Norris suggested contacting Tim Cook, area east, to apply for a grant for a notice board. **Action – K.Hatt to contact Tim Cook.**

Can we lock the gate so vehicles can't get in? We used to have a post to stop vehicles.

Action - I.Dibben and G.Osborne will look at it.

13. Date of next meeting

Thursday 14th July, 7.30pm.

The Chairman closed the meeting at 8.45pm

