

**MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON  
THURSDAY 12<sup>th</sup> MAY 2016 IN THE VILLAGE HALL AT 7.30pm**

**Parishioner comment time:**

None

**Present:**

Mr. D.Beswick (chairman), Mr. Wally Elliott, Mr. I. Dibben, Mr G. Osborne, Mrs S. Mackay (Parish Councillors); Mr. D Norris (District councillor); Mrs L.Moore (RFO) and Mrs. K Hatt (Parish Clerk) plus 12 parishioners.

**1. Apologies:** Mr B. Paine, Mr. P. Waters and Mr D.Ruddle (county councillor)

**2. Declarations of Interest:**

As already declared, no changes. Reminded that at village hall discussion the committee member cannot discuss or vote.

**3. Minutes:**

The minutes of the meeting held on 14<sup>th</sup> April 2016 which had been previously circulated and were approved and signed; proposed by W.Elliott and seconded by I.Dibben, all in favour.

**4. Matters arising not covered by agenda items**

D.Beswick – Talked to insurers and produced an asset register which has gone to internal auditors which they have signed off. Discussion about the defibrillator, someone is getting back to D. Beswick on this matter. Insurance will only cover fire/theft etc.

The village field is to be added to asset register at £0 value, proposed by G.Osborne and seconded by W.Elliott, all in favour.

Cones are now in place that we have received from PCSO, at Frog Lane, we will now see if this works.

We now have a new councillor – Sue Mackay,

Annual Parish council meeting – any groups who have received money are greatly encouraged to come and say how they have used money and plans for the future

**5. Chairman's Report**

Nothing else to report.

**6. Correspondence**

Tim Russell (PCSO) – email us a report on local crime should anyone wish to view it.

Road safety team – workshop aimed at 60+ drivers, W.Elliott will put a message in the chronicle to see if there is enough interest. **Action – W.Elliott.**

Webber buses have gone bankrupt and will not be running from today.

Greenslade Taylor Hunt has responded to say the car park on the field would be possible should we wish, but this is not on the agenda at the moment, not much support at the moment, but any comments from the parishioners are greatly welcomed for our future discussion.

**7. Finance**

**7.1 Financial Report**

Lynn Moore has been transferring money from community account to savings account. She has also applied for on-line banking.

David is the only person currently available to approve on on-line banking; Brian needs to present his details, to be able to sign. **Action – B.Paine.**

<b>KPC Account</b>	01.04.2016	£31,492.64
	Net Cheque Balance	£812.49
	Transfer In	£14,700.00
	Transfer Out	£20,000.00
	30.04.2016	<b>£25,380.15</b>

<b>Savings Account</b>	Opening Balance 01.04.2016	£13,293.20
	Net Cheque Balance	£0.00
	Interest	£0.00
	Transfer In	£20,000.00
	Transfer Out	£0.00
	Closing Balance 30.11.2015	<b>£33,293.20</b>

Clerk Services - April	£75.00
Zurich Insurance PLC - Insurance	£568.91
SALC Affiliation Fees	£91.93
A Attwell - Beacon Gas - approved by K Hatt 22.04.2016	£26.65
Clerk Services - August 2015 (missed payment) - approved by D Beswick 22.04.2016	£50.00
Tree planting on field	£317.70
Accounting angels	£140 +£28 VAT

These payments were proposed by G.Osborne and seconded by I.Dibben, all were in favour.

**8. Former Primary School sports field - sited at the (North West) junction of MowBarton Road and Lower Road, and diagonally opposite the Village Hall.**

B. Paine has been in discussion with county council. There are a few minor legal jargon points to sort out. B.Paine has a meeting tomorrow to look at what is outstanding to sort these last points.

**9. Litter Pick**

P. Waters – next agenda

**10. Annual tree planting strategy**

P.Waters – next agenda

**11. Village Field event**

Discussion of village field event.

D.Beswick – it is a village funded field by tax payers. He is personally against private events as they are using a space and stopping parishioners use it. It costs parishioners around £2000 a year, so at least there should be some sort of monetary contribution. For future use we need to agree what the protocol will be, some sort of strategy.

For this event, we are going to need to take it as an individual one off event until that document is produced.

S.Mackay had a few questions to clarify with the organisers.

Marquee company – who is covering the risk to employers?

Mervin Buckley introduced himself: he and his family have been associated with Kingsdon for many years, current family also live in village. His daughter is getting married on the 29<sup>th</sup> July and wanted a cream tea event; hog roast later in the evening, no bar, may purchase from Kingsdon Inn but will be in plastic cups.

Insurance - £5million public liability insurance. Marquee also has £5million public liability – from Thursday morning until Sunday afternoon.

I.Dibben had a meeting which covered items such as risk assessment; there will be somebody there on the day in high vis jacket who is not involved in the event, to take control should there be any problems/emergencies. G.Osborne and I.Dibben will meet with the event coordinator beforehand.

D.Beswick is content that if they are happy with risk assessment then he is happy. Other councillors need to contribute any questions/ideas that they want covered to the risk assessment.

150 guests are expected. Local ice-cream van is arriving at 4pm.

No disco or bands. There will be a system to play music on for the first dance etc. The event coordinator will be checking on the music volumes.

Guests will be arriving at 3pm; any music is finishing at 11am.

Has disabled access been considered? – there are none coming.

Car parking – we need to be very certain that emergency vehicles can get around.

The village hall is also booked for kitchen facilities and car park. Hoping to also use school playground.

The Kingsdon pub is happy for them to use their pub toilets but not the car park.

They will not be parking on the actual field.

Pedestrians will use the gate opposite the pub.

Are we going to charge them to do it?

W.Elliott – in this instance as we do not have a policy, we should not charge. The decision was no charge.

Wally Elliott proposed that the event takes place, seconded by S.Mackay, all in favour.

## 12. Future of the village hall

W.Elliott – concerned about the state of the village hall and what its life span is likely to be, and what we do if it is a short one?

D.Beswick – there are parts in need of repair. Most builders won't touch it because of its age. Do we do something significant with this hall or build a new one?

Ownership of hall – there is a declaration of trust – the Neil family gave this to the parish council so we own the building and land. Management was set up to organise it and are the trustees. This includes some involvement in raising some money towards the upkeep.

This is a village hall that we cannot do without. But how are we going to do it?

The committee do not have money to do it. A subcommittee has been looking at new local village hall. It is a massive project. We can join an organisation to help us.

We have current issues such as with the floor and electrics. Bookings are well up on last year but it does not fulfil what everybody wants it to do. We can get help from the community council, there are grants but these are running out. We need to determine the way forward.

If it is pulled down and rebuilt, we wouldn't want to lose the facility while this was happening, as bookings could be lost permanently.

A feasibility study needs to be done, to see what the options are and where it could be built.

The declaration of trust says that an extraordinary general meeting needs to be held with the village including Lytes Cary and Catsgore to decide if the hall is to continue to exist.

We need somebody to run this project – the people on the committee do not have the time or knowledge to do it.

David Norris - Does the village plan include developing the village hall? Include it as there can be money available for this, seal money available.

Could possibly organise a professional to do it.

It was decided that a lead person needs to be found and a feasibility study needs to take place, followed by the EGM in the first instance before we can go any further.

## 13. Date of next meeting

Thursday 19<sup>th</sup> May 2016, 7.30pm. The parish meeting, shop, church, croquet club, school to be invited. Tea, coffee, cake, biscuits (light refreshments), encourage displays and what they are planning on doing, table set out. **Action – K Hatt to organise and invite.**

Thursday 9<sup>th</sup> June 2016, 7.30pm

**The Chairman closed the meeting at 8.45pm**