

## MINUTES OF THE KINGSDON BI-MONTHLY MEETING HELD ON FRIDAY 12<sup>th</sup> SEPTEMBER 2014 IN THE VILLAGE HALL AT 7.30pm

It is with great sadness to inform the meeting that George Chinnock , who had been our District Councillor for many years, has died. A true country gentleman, who knew District Council business inside out and helped our Parish in many ways. A moments silence was observed.

Congratulations to our Clerk Kate and her husband on the arrival of their son Joseph.

### Parishioner comment time:

A.Saunders reminded us how parishioners comment time should work.

No comments were taken on agenda items.

It was enquired how and when agendas are displayed and how to request an item. The parishioners were reminded that the agenda is displayed on both notice boards a minimum of 3 clear days before the meeting, which is the legal requirement. If a parishioner would like an item on the agenda they need to approach a councillor to request, the council will then decide on the final agenda.

**Present:** Mrs. A Saunders (Chairman); Mr. T Masters (Vice-Chairman); D. Morris, B. Waters, M. Clode; A.Colton (Parish Councillors); Mr D. Ruddle (County Councillor); Mrs. K Hatt (Parish Clerk) plus 8 parishioners.

**1. Apologies:** Mr. J. Calvert (District Councillor).

**2. Declarations of Interest:** T. Masters declared an interest in item 4, the former primary school sport field.

**3. Minutes:** The minutes having been previously circulated were approved and agreed. The acceptance of minutes was proposed by M Clode and seconded by D Morris, all were in favour. Dean Ruddle suggested adding a Chairman's report to the agenda. **Action – K Hatt to include this next time.**

Actions from the last meeting/minutes:

P Waters –the seat at the bus stop is all done. With no cost to the Parish Council.

M Clode – Website. Gathering replies for who will have training. Still awaiting some replies from several people- (chronicle, church, table tennis, village hall and cricket club outstanding) – another letter with deadline to those outstanding for the name of the nominated person for updating the page and for a password to be given to them. **Action – A Saunders to distributed another letter.**

A Saunders – insurance at bus shelter, we are covered, no problem with covering providing installation is sound. Gate to playing field – this has been covered by health and safety, and no further action is needed from the Parish Council. Parents are to make sure the gate is kept closed.

Seats by Phone box and pound are the ones Council own. The others have been donated and it is up to the donors to check they are safe to use. The Parish Council would have a duty of care if they are sited on their land, so they would need to be checked from time to time and inform the donors of any repairs needed. The health and safety inspection of the play equipment and seats nearby highlighted a couple of minor points that don't impact on safety, Mike Brown has offered to put these correct.

Need to check with Wally if he is doing the checks every two weeks on playground and field. Is it being recorded that is has been done and if there are any actions? **Action: K Hatt to contact Wally.**

Parish Council will double check that the equipment is safe for adults to use – to go on the agenda at the next meeting. **K Hatt to email Mike Brown to enquire and also add to agenda.**

### **4. Former Primary School sports field - sited at the (north west) junction of MowBarton Road and Lower Road , and diagonally opposite the Village Hall.**

David Morris updated us.

It is on-going. The working party still meet and discuss things. They are looking into areas of funding and waiting for replies from authorities. There are lots of people out there 'doing things.'

The Chairman thanked Dean Ruddle for his efforts to secure this for the village.

## 5. Maintenance

Hedges - raised by Tony Masters. The hedges around allotments, and recreation field are vastly overgrown. Tony has himself been cutting the hedge of some sides over the years.

Need to establish who needs to do it and pay for it. **Action- Clerk to liaise with D. Morris to write to SCC ref. the sports field sides. Action - Tony Masters to discuss with the owners of the garden that interjects into the allotments**

It is noted that the Attwells cut certain hedges in the village.

All allotment owners need to care for the piece of hedge adjoining their allotment. Notices to be put up.

Attempt to organise a morning end of September when all the allotment owners get together and do it at once. **Action – Tony Masters to put a reminder in the March allotment letter.**

The Notification of allotment holders, contacting Somerset County Council and discussion with the owner of the garden were all proposed by D Morris, seconded P Waters, all were in favour.

## 6. Health and Well-being grant

The Parish Council have had an invitation to apply for £500 from Dean Ruddle to support health and well-being in the village.

A notice is to be put in the chronicle asking for ideas, make a formal request to a councillor ready to be discussed in the next meeting.

We have had a formal request from Nina Carlisle to consider the money for croquet and bowls club. Place on the next agenda. **Action – K Hatt to put notice in the chronicle.**

## 7. Cheque signing and financial report

### 7.1 Financial report by A.Saunders

The accounts and annual return have been signed off by the external auditors and will be displayed on the parish noticeboard as legally required to do.

The Auditors were made aware that the completed audit would not be displayed till after this weekend.

The final payment had been made for the playground equipment and a VAT return submitted.

It came to my notice today that there is £60 due to the contractor for additional security fencing. I didn't realise that it should have been included, as it was not on the original invoice that I had been given but it is on the list for cheque signing this evening.

A grant of £7370 from South Somerset District Council towards the equipment had been received into the Children's account.

Balances as at 12 September 2014 –

General £1578.21; Savings a/c £9434.37

Children's fund £362.05

### 7.2 Cheques for signing

Kate Hatt, Clerk September and October payments £50 per month

£60.00 to Home Front Ltd.

Greenslade Taylor Hunt £215 for rent of Parish field

Grant Thornton audit costs £120.00

All these payments were proposed M Clode, seconded A Colton, all were in favour.

**The Chairman closed the meeting at 8.14pm**

