

**MINUTES OF THE KINGSDON PARISH COUNCIL MEETING HELD ON  
THURSDAY 9<sup>th</sup> FEBRUARY 2017 IN THE VILLAGE HALL AT 7.30pm**

**Parishioner comment time:**

A Parishioner, who is also a member of All Saints Parochial Church Council, observed that visitors to the church and burial ground accessed the church path past a building site where cottages were being reconstructed. Work on this site had been ongoing for over six months, but had now stopped, and this left a less than ideal impression of the village to visitors.

The Chairman explained that the builder, who lives in the village, has had some commercial problems necessitating briefly halting the development. Apparently once commenced developers have up to 10 years to complete sites, so there is no influence the Parish Council can bring to bear in this matter.

David Norris, District Councillor suggested that as the site is in a conservation area it may be worth talking to the SSDC Conservation Officer.

It was proposed that both the Parishioner and the Chairman contact the Conversation Officer

**Action - D.Beswick to contact the SSDC Conservation Officer.**

**Present:**

Mr. D.Beswick (chairman), Mr B. Paine (vice-chairman), Mr. Wally Elliott, Mr. I. Dibben, Mr G. Osborne, Mrs S. Mackay and Mr P. Waters, (Parish Councillors); Mr. D. Norris (district councillor) Mrs L. Moore (RFO) and Mrs. K Hatt (Parish Clerk) plus 7 parishioners.

**1. Apologies:** Mr D Ruddle (County Councillor)

**2. Declarations of Interest:**

As already declared, no changes.

**3. Minutes:**

The minutes of the monthly parish council meeting held on the 12<sup>th</sup> January 2017, which had been previously circulated, were proposed by S.Mackay and seconded by I.Dibben, were approved and signed, all in favour.

**4. Matters arising not covered by agenda items**

K.Hatt – playground risk assessment form has been sent for booking.

B.Paine – had contact with internal auditors, we can apply to claim VAT back, however If there are more than 20 entries to claim it will be necessary to complete a spreadsheet and send the receipts.

**5. Chairman's Report**

Nothing to report.

**6. Correspondence**

Letter received from Yeovil ShopMobility asking for a donation. D. Beswick is not in favour of supporting this one. It was agreed to not make a donation.

### 7.1 and 7.2 Finance- report and cheque signing.

L. Moore reported that is has been a quiet month. The second loan payment went out, this is £3233 a year.

<b>KPC Account</b>	01.01.2017	<b>£14,889.11</b>
	Net Cheque Balance	£1,831.66
	Transfer In	£0.00
	Transfer Out	£0.00
	31.01.2017	<b>£13,057.45</b>

<b>Savings Account</b>	01.01.2017	£33,304.18
	Net Cheque Balance	£0.00
	Interest	£0.00
	Transfer In	£0.00
	Transfer Out	£0.00
	31.01.2017	<b>£33,304.18</b>

Clerk Services - JANUARY	£75.00
Somerton Computing	£162.00

These payments were proposed by B.Paine, seconded by W.Elliott, all in favour.

### 8. New Trees

B.Paine and P.Waters have researched the suppliers of trees, various species and cost to replace the poplars on Mowbarton Road. It will cost approximately £50 a tree, supplied in 15 litre pots, complete with stakes, ties, compost and a delivery charge – 1 white hawthorn and 5 field maples. These would be the best buys. These are all for Mowbarton Road. They will be planted on the verge where the poplars currently located.

If people are offering to sponsor a tree – we can offer them the price of a tree including post and plaque.

**Action – K.Hatt to let the people who offered sponsorship know.**

P. Waters questioned if the plaques should be sourced by the sponsorship due to spelling etc.

However D. Beswick pointed out that we would need uniformity.

**Action – B.Paine will research plaques and let K.Hatt know the pricing information.**

B. Paine proposed that we order these trees, stakes and ties, seconded I.Dibben, all in favour.

**Action – K.Hatt to order the trees once received the information from B. Paine.**

D.Beswick thought Mr Paulton from SSDC was pushing the tree application through for us, but he is no longer able to. We need to make our own application.

**Action – K.Hatt to complete the application.**

D.Norris explained it will go to the tree officer, who will say yes or no. Timescale is about a couple of months.

The man doing the work will need to get it done soon due to foliage growth. Is there somewhere in the village we can store the chippings e.g. someone with a field, as this would keep costs down?

Email has been sent out with risk assessment and insurance; the Councillors were happy with the information they had read.

**9. Defibrillator training**

W.Elliott explained that we have received information inviting villagers to have training on using the defibrillator.

Do we have a list of people trained at the time? We do, but many would be unable to do this now.

The councillors felt this was a good idea as long as the costs were not too high.

**Action - W.Elliott to confirm costs via email and book if councillors agree with price.**

B.Paine proposed that we book this training providing the costs were at a reasonable price, seconded by W.Elliott, all in favour.

**10. Kingsdon Manor Development**

W.Elliott explained that according to schedule 1 of the agreement with developers at the manor, once the 3<sup>rd</sup> house is occupied, the 106 money will become available to our village. We need to have a think about uses for it. It is paid to the district council first and can only draw it down when we have a purpose for it.

The areas are:

**Equipped Play Space:** The sum of £9,462.40 to be used as a contribution towards enhancing the equipped play area at Kingsdon Playing Field together with a commuted sum of £5,485.63 to provide for the long term maintenance of those facilities

**Youth Facilities:** The sum of £1,857.98 to be used as a contribution towards the provision of youth facilities at Kingsdon Playing Field together with a sum of £686.93 as a commuted sum payment to provide for long-term maintenance of those facilities.

**Community Halls Rural:** the sum of £16,964.06 as a contribution towards enhancing community hall facilities in Kingsdon

B.Paine explained that the old school field is hoped to be in our ownership by end of this financial year. It has to be used as a sports field, not a car park or be built on. Could we use the money enhancing the sports field? It was agreed that it probably could be. The maintenance amount could be used for playground risk assessment and updating/maintaining the swings.

The village hall has a lot of issues that need to be sorted. But do we want to use the money towards improving the hall or towards a new one? The village hall committee needs to discuss this.

However we do need to keep the village hall going for the next few years. There will need to be money spent on it otherwise it will collapse. They are discussing current costs at the moment.

B.Paine pointed out that heating needs looking at otherwise groups may leave as it is too cold to use it during the winter months.

I.Dibben said that even if we had a good heating system it would still be cold if it has been off for a couple of days.

D.Beswick asked if the village hall committee can bring their meeting discussions back to the council.

A parishioner said that the heating is getting worse. People need to think ahead and put the heating on ahead of time if they are due to use it, it won't heat up quickly, but of course this increases their cost to use the hall.

**Action – K.Hatt to contact Neil Waddleham about how do we claim the 106 money, at South Somerset District council.**

**Also contact Alison Cameron; she decides how much money can be drawn regarding play equipment.**

**All councillors to have a think of ideas.**

David Norris pointed out that money may be tied to providing new equipment rather than maintaining that already existing.

We have a 10 year period to spend the money.

## **11. Website**

Our website was hacked and a malicious code put into the website. I.Dibben spent some time seeing if he could fix it. 123 gave us a lot of information on where the problem was taking place. They were using our website to try and attack other websites. He spoke to several companies and Somerton Computing came up with the best quotation to fix it. He cleared it with the chairman and they went ahead and fixed the problem in a couple of hours. They also advised us on more protection we can put in place. The plugins need to be kept more up to date. I.Dibben now has the tools to backup sufficiently if it happens again. It's the core system being attacked; none of our photos or anything like that. If it happens again, I.Dibben knows how to deal with it. The website is now up and running again.

It currently appears a very boring village on our website as nothing is happening in the photos. Can we start replacing the photos with action ones with people? There needs to be a note in chronicle to say if you use the facilities/attend events you may appear in photos on the website. If they do not wish to appear in photos to contact I.Dibben.

**Action – I.Dibben to write note in the chronicle.**

I.Dibben is trying to standardised things in the website.

## **12. Parish online**

I.Dibben explained that parish online costs £28 a year and £30 initial set up. We do not need to do it if we don't have a use for it. He showed us some examples of what it can do.

We can use this as a tool. It could be used to have diagrams in the village plan. It could show us exactly where the plans for planting trees are.

Councillors are still agreed in principle.

S.Mackay said that doing it now will help immensely with producing the village plan.

B.Paine proposed that we purchase parish online now, seconded by G.Osborne, all in favour.

### **13. Member Information Sheet, community asset fund**

W.Elliott we received an email from Lewis Andrews about a community asset fund. It provides capital grants to communities between £5000 and £50,000, it is now open for bids. He will put it in the chronicle for anyone who feels they wish to make a bid for it.

D.Beswick said this is a good opportunity to gain something for the sport field when we own it.

**Action – W.Elliott to put a note in the chronicle.**

### **14. Village hall**

See information under item 10.

### **15. Date of next meeting**

Thursday 9<sup>th</sup> March 2017, 7.30pm.

**The Chairman closed the meeting at 8.30pm**